# welcome to il tempo!



Cover art by Lord James de Biblesworth

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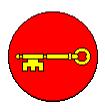
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Currently Vacant



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Geoffrey ap Clywd Myghell O'Kelly

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#### **Ponte Alto Baronial Rapier Champion**

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#### **Ponte Alto Baronial Archery Champion**

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#### Ponte Alto Baronial Bard

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## Meeting Minutes - May 23, 2004

Held in the Education Building of St. Paul's, Falls Church 20 Attendees

## officer reports

#### Seneschal:

- \* Maria Therese de Normand will take over as Seneschal at the Pennsic Court with Miles' last meeting to be in July.
- \* Miles needs 2 officers to sign a letter regarding the change of the Barony's Seneschal.

## Exchequer:

- \* Ponte Alto's account has ~\$7,500-\$7,600.
- \* Society financial policy has changed and Baronial policy needs to be adjusted to meet the new Society policy and charter. The Exchequer brought sample of adjustments needs to the meeting and passed them out. Much discussion ensued. The major point of contention revolved around the need to change the populous vote policy regarding financial decisions. The change in Society policy dictates that only SCA members be allowed to vote. The motion put forward was that any member of Ponte alto who wished to be able to vote MUST show proof of **valid** membership **at the Baronial meeting at which they wish to vote**. This includes blue or white cards or a receipt showing that membership was paid (so remember to print a copy of your Web receipt).
- \* Second change will be a Finance Committee responsible for any emergency expenditure--defined as anything that comes up after a Baronial meeting that must be paid before the next Baronial meeting of up to \$1,000, excepting emergency site fees. This committee, consisting of the Exchequer, the Seneschal, and one other officer rotating annually, will meet (in person or via phone) and reach consensus.
- \* These changes will be posted in the II Tempo for 2 months with a vote on them to be held in August.

#### мом:

\* Nothing to report.

#### **MOL**:

\* Nothing to report.

#### Marshal:

#### Heavy:

- \* Practices continue, with lighter attendance picking up for Pennsic and the next Crown Tourney.
- \* After schools close for the summer, practices will go back to Pimmit Park.
- \* Chris Hare is warranted as a heavy Marshal.

#### Rapier:

- Practices have had good turnouts.
- \* There will be NO PRACTICE next Sunday as the marshals will be attending Sapphire Joust.

#### Archery

- \* Stierbach is now attending Monday evening archery practices every week, excepting rain-outs.
- \* New people have also joined the practices and more are welcome.

#### A&S:

- \* A&S happens. If you want to sponsor an A&S day, let the A&S Minister know and she will help find a site and scheduled date.
- \* Chalice: The list will be notified monthly about Chalice A&S.

#### Web Minister:

- \* Officially warranted as Web Minister.
- \* Pennsic and Sapphire pages are up-to-date. Send the Web Minister events to be posted.

#### Herald:

\* Looking into the status of the name/badge submissions for the "new" Ponte Alto Awards (the paperwork appears to have been lost).

#### Chatelaine:

\* Several newcomers have been coming to newcomer nights and practices. Thanks to everyone for being helpful to newcomers when they attend events.

il cempo

- \* June 8 is the next newcomers meeting.
- \* Courtney will be hosting a garb night, date unannounced yet.
- \* Marsaili Johnston (Terelynn Marks) will take over as Chatelaine when Luce steps down in November.

#### Chronicler:

\* Got the last II Tempo published and found a trial replacement.

## daron and daroness

- \* The Barony has had a busy month, including 3 new siege people authorized for the 3 current trebuchets, and 2 more trebuchets being built.
- \* We will field approximately 26 at Pennsic this year from the Ponte Alto army.
- \* We will be attending Sapphire and are still looking for contributors for the open camp night such as munchies and drinks.

### old dusiness

- \* Site Committee: meeting will be set up in June. Perronelle is making the arrangements. Also, we're negotiating with Fairfax for use of county facilities. Other help welcome! Each person will be looking for sites in a particular area of Fairfax County.
- \* A Pennsic Planning Meeting will be set up in June, also arranged by Perronelle. Date will be posted on the Website.

## new dusiness

- \* Baron and Baroness asked about Ponte Alto's hosting a refreshment tent for the Queens and fencers at the Atlantian 5-person melees at Pennsic (Tuesday after the Woods Battle) and the Barony agreed. Luce volunteered to help.
- \* A Baronial picnic was suggested before Pennsic. With time constraints, it was decided not to attempt to list it as an official event in the Acorn, but to focus on getting out-Barony marshals to help authorize fighters before Pennsic. Marcellus suggested July 17th and the suggestion was accepted. MoL will be needed and authorization fees (\$5) will be collected for authorizing fighters.

## upcoming events

## Chalice - 2nd First Annual: Sept 17-19

- \* We received confirmation of Prince William Forest Park. The site fee is \$1,270 (an increase of ~\$100 over last year) with feast costing an additional \$500 (give or take). Break even for the event is 175 attending. OK'd by vote.
- \* We have sign up sheets for volunteers to help with Troll, site set-up, site breakdown (EXTREMELY IMPORTANT as it must be done by noon on Sunday), feast servers, feast hall cleanup, and autocrat assistants.

#### Pennsic:

- \* The Barony has only 14 members registered for Pennsic so far, with a possible 20 more. We have more 'used' tent space than we have registered. IF YOUR TENT REQUIRES MORE SPACE THAN YOU ARE ALLOTED, YOU **MUST** REGISTER ENOUGH 'GHOSTS' (a person who will not actually be attending) TO MAKE UP THE DIFFERENCE. Contact Perronelle about finding someone to share the cost of a ghost.
- \* You MUST register with the Pennsic site by May 31, and you must ALSO register with the Barony site in order to have Barony camping space.
- \* REMINDER: When you register for Pennsic, write down all your PENN numbers and send them to Perronelle. Registration for the Barony is on the web site.
- \* The Pennsic planning meeting in June will cover the shower assembly, possibilities of on-site storage, gates and walls for the encampment, and other fascinating things.

Meeting adjourned at approximately 7:15 pm.

## officer reports and letters

#### **Baron and Baroness**

Greetings unto the Barony from Marcellus and Belphoebe, Baron and Baroness of Ponte Alto.

May has been quite a busy month for the Ponte Alto Army. We have gained two new siege engines, as well as two new Sappers and a new Siege Engineer. Two more traction trebuchets are under construction. Once complete, Ponte Alto will have over 1/3 of the total siege engines in Atlantia! We strongly encourage all fighters of the Barony to participate in as many of the martial disciplines as they can. In addition to the heavy weapons War Points at Pennsic this year, there will also be three rapier War Points!

The Dance Practice has continued to grow and thrive under the careful tutelage of Lady Allasan. For the summer months, we will continue to hold the practice on the last Thursday of the month. However, we will be outside, at the Tysons Pimmet Library site. Please come join us and share in the fun.

Sapphire Joust was absolutely fantastic. We would like to thank everyone who helped out with the encampment - most of all our Land Agent, Geoffrey ap Clwyd. Much fun was had by all, and the fire juggling was quite a sight to behold.

Preparations for Pennsic have begun. The deadline for pre-registration has passed. Please provide our Land Agent with your information as soon as possible so we can begin camp planning in earnest. It's Pennsic Panic Time, everyone!

Baroness Belphoebe and I will be attending Highland River Melees and Stierbach Baronial Birthday this month. We will be in charge of the Siege Engine Petting Zoo at Stierbach Baronial Birthday. This would be a perfect time for anyone interested to authorize as a Sapper, and further swell the ranks of our Baronial forces. In addition, I will be at the Tournament of Chivalry to cheer on any Baronial fighters attending.

We look forward to seeing many of you at these upcoming events. As always, we ask that you forward to us any recommendations for deserving members of the Barony, both for Baronial and Kingdom level awards.

Yours in Service,

Marcellus and Belphoebe Baron and Baroness of Ponte Alto



## Exchequer

Society financial policy has changed and Baronial policy needs to be adjusted to meet the new Society policy and charter. These proposed revisions will be distributed to the populace via the Baronial Newsletter, the Il Tempo, during June, July and August, and a poll to approve the updated financial policy will be held at the August Baronial Business Meeting.

#### **Baronial Financial Policy Proposed Changes**

The current baronial financial policy can be found at <a href="http://pontealto.atlantia.sca.org/financialpolicy.php">http://pontealto.atlantia.sca.org/financialpolicy.php</a>.

Proposed changes to the Baronial Financial Policy are as follows:

Sections 1 and 2 (Ponte Alto Financial Policy and The Chancellor of the Exchequer) remain unchanged. New Section 3, Disbursement of Funds, moved to the Financial Policy, with minor edits, from the Charter (Section IV).

Financial Committee Section revised significantly Populous Votes Section removed Events Section revised minimally New Section 6, Special Funds, added

#### 1. Ponte Alto Financial Policy

- a. Ponte Alto Financial Policy shall be accepted by a majority vote of the populace of the group and replace all previous financial policies and may be amended or replaced by a majority vote of the group
- b. Ponte Alto Financial Policy is superceded by: Kingdom Exchequer Policy, Kingdom Financial Policy, Kingdom Law, Society Exchequer Policy, Corpora, State and Federal Law.

#### 2. The Chancellor of the Exchequer

- a. The Exchequer shall maintain a checking account with appropriate signature cards for the group, file all quarterly and event reports as required by Kingdom and Society law and policy, enforce and maintain the group's financial policy, serve as chairperson of the group's Financial Committee and hold primary responsibility for coordinating with other members of the Financial Committee, and communicating the committee's actions with the populace.
- b. The Exchequer shall, upon request, provide access to the group's financial reports and books to any member of the group and shall publish to the group the annual doomsday report.
- c. The Exchequer shall pursue any NSF checks received by the group according to the policy outlined in the Society Exchequer's Handbook.

#### 3. Disbursement of Funds

a. Signatories on all Baronial accounts shall be the exchequer, deputy exchequer, and seneschal.

- b. Authorization for disbursement of funds.
  - i. Routine expenses [e.g. rental of meeting rooms], expenses incurred through scheduled events, or newsletter publication expenses, disbursement may be authorized by either the seneschal or the exchequer. The exchequer shall report all such expenses at the Barony meeting following their disbursement.
  - ii. For all other expenses, authorization shall require a majority approval by the paid members of the population in attendance at the barony monthly meetings. Prior to voting, proof of membership will be required for those baronial members wishing to vote at the meeting, this includes the baronial officers and the Baron & Baroness of Ponte Alto.

#### 4. Financial Committee

- a. For emergencies, defined as money that needs to be spent before the next business meeting, the Financial Committee shall have spending approval up to \$1000 unless the spending is for a site fee. This meeting may be in person, over the phone, or via email.
- b. The Financial Committee shall consist of the Exchequer, the Seneschal, and a third officer whose position rotates on an annual basis each January. The rotation shall be Knight Marshal, Minister of Arts & Sciences, Chatelaine, Herald, Minister of the Lists, Chronicler, and Web Minister. Each member of the Financial Committee must be a paid member of the Society for Creative Anachronism, Inc, be at least 18 years of age, and possess a valid warrant for their office.
- c. Members of the Financial Committee shall have one vote and recuse themselves from voting on any financial decisions in which there is a conflict of interest or appearance of impropriety.
- d. These expenses will be submitted and justified to the barony at the next meeting.

#### 5. Events

- a. The autocrat shall present an itemized budget for an event to the Barony for review.
  - i. The paid members of the Barony must authorize any itemized expenditure in excess of the approved amount.
- b. Event reservations and check in (troll):
  - i. All checks shall be photocopied and deposited in a timely manner.
  - ii. No funds shall be removed from the cash box except as change for funds received.
- c. Event Refunds shall be provided as follows:
  - i. No refunds shall be provided if the event does not make a profit.
  - ii. The Exchequer must receive refund requests in writing no later then seven days after the event.
  - iii. All refunds shall be paid by check from the group's checking account.
  - iv. No refund shall be issued until the event books have been closed and all reservation checks have cleared.

d. The event financial report shall be presented to the populace at the first regular business meeting of the group after the event books have been closed.

#### 6. Special Funds

a. Any funds raised for a specific purpose will be maintained as separately allocated for a period of one year. After this time, if they have not been spent, they will be transferred to general funds. These funds will be maintained within the baronial checking account.

#### **Baronial Charter Proposed Changes**

The current baronial charter can be found at: http://pontealto.atlantia.sca.org/charter.php

Proposed change to the Baronial Charter is as follows:

Section IV, Disbursement of Funds, revised to reference Financial Policy.

#### **IV.** Disbursement of Funds

A. Shall be as stated in The Barony of Ponte Alto Financial Policy.

Yours in Service,

Lady Katharine Devereaux Baronial Exchequer



## past times

What was reported in our past issues of *Il Tempo* (The Times)?

#### Highlights from Ten Years ago, Il Tempo, June, 1994:

We're looking for volunteers to work and organize Pennsic events: the Baronial Tea, the Foxhunt (Leslie and Winifred), and the Fighters breakfast (Tehair and Tirloch)...Flag tossing practices start on 6/5... Harp & Drum has switched nights with Scriptorium. Harp & Drum will practice on Mondays, and Scriptorium is held on Thursdays...(Herald's report) The "Award of the Bead" passed in March....(Marshal report) The practices at George Mason have ended for the season, but Wednesday and Sunday practices continue at the Pimmit Library. Sir Grethferth is stepping down at the end of June.

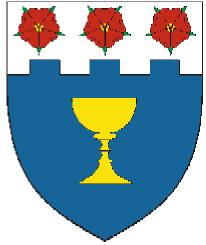
#### Highlights from Five Years ago, *Il Tempo*, June, 1999:

Announcements: His Majesty has been sent to Heidelberg to coordinate a hospital. He may be gone up to six months, but Atlantia supports Her Queen in continuing the reign...Siege of Acre plans: certain people are slated to play the roles of Richard, Saladin, and so forth, with Atlantian Court opening and closing the "pageant"... Baronial At-Home and Ladies' Sewing Circle and Terrorist Society will be held on Wednesdays at Their Excellencies'...Muireann is taking over editorship of Gusti I Fatti, the baronial A&S newsletter, and thanks Lady Karen Larsdatter for her hard work in the position.

## pontoons say...

The Pontoon populace was polled. Here are the responses to this month's survey question:

How did you choose your heraldic device/coat of arms? What symbols were important to you and why? What advice would you give to a newcomer who is designing their heraldic device?



Blazon: Azure, a goblet Or on a chief embattled Argent three roses Gules

#### Mistress Anne of Carthew

My arms have a goblet and 3 red roses. I choose a goblet as a symbol for hospitality, because it's always been a joy to me to open our home to friends. I chose the roses because, besides being a good heraldic charge, I thought I'd be pursuing more period gardening. (Okay, DON'T look at my garden because I clearly haven't cared for it for a LONG time.) Beyond that, I looked for <u>field divisions\*</u> that would coordinate well with Tirloch's arms, when we hung our banners next to each other.

\* field divisions - a way to make your arms distinct, is to divide the surface of the shield into different parts with a line, otherwise know as dividing the field or field divisions

## Lady Melissent d'Artois

I chose the colors yellow, blue and green for my <a href="chief">chief</a> \* and <a href="field">field</a> \*\*, respectively, because I like the way they look together. The white unicorn on the field represents "courage". My first device had three anchors across the chief; anchors are an ancient symbol for "hope". Unfortunately, when I saw what the device looked like, after it had passed of course, I thought that the chief was too busy and changed the anchors to <a href="errinnerspots">ermine spots</a> \*\*\*. Much tidier. I'm still waiting for notice from Laurel that the change has been accepted. And then I'm going to submit a change for the field color!

Advice? Don't be too hasty and check out many permutations of a device before submitting. :) The financial cost is negligible (currently \$10 per submission), but the waiting feels interminable. I want to put my device on personal effects and I can't because I keep changing it!

- \* chief the upper third of the shield
- \*\* field the background of the shield
- \*\*\* ermine spots or pattern to represent the fur of an ermine. In addition to colors and metals, "furs" are also used to represent the furs worn by nobility. The two popular furs used are "ermine" and "vair".

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Blazon: Per pale azure and vert, a unicorn statant argent and on a chief Or three anchors azure.

#### Lady Courtney de Houghton

My husband, Lord Connor Sinclair, who is also Ponte Alto's Herald, helped me chose my heraldic device. It is intensely personal because the three <a href="mailto:charges">charges</a>\* (one bowen cross and the two lions) are actually my tattoos. As for the colors, I prefer black, red, and silver, since they are distinctive and are some of my favorite colors to wear.

For newcomers or someone who is just now designing a device, I counsel them to really play with the design for a while. Pick charges and colors and designs that really mean something to them. Sketch out your design, tack it up, and look at it often. Make sure this is a device you could still see yourself using in a few years, even when your interests might have changed. For myself, I have gone through about three designs before settling on the final one; and even that took a few years to mature into. But most importantly, have fun coming up with an "identity", and enjoy yourself proudly displaying it!

\* charges - devices (images) on a shield

#### Lady Alesia la Sabia de Murcia

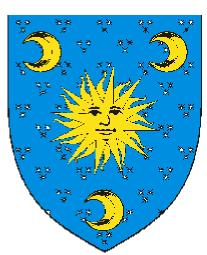
I started out wanting something that the heralds said couldn't be <a href="blazoned">blazoned</a> - a rose vine climbing a stonewall. I suspect it could have been, but is just not very period. One day we were discussing it around the lunch table at work - and I said if they could give me what I wanted, then I wanted the sun, the moon and the stars. The herald's response was, "They could blazon THAT!" We went around a bit as I wanted just one sun and just one moon, but it would not pass then current rules. (Since then, they have discovered all sorts of Spanish blazoning where I probably could get away with it.) What I got was a gold Sun between three Moons (waxing not waning so the points point left when looking at it) on a blue background with white sparks of light. The <a href="estencily">estencily</a> \*\* field is represented by clusters of three dots scattered across the field that I use artistic license to make sparkle like stars.

My best advice to new comers is be open minded and if one herald doesn't think they can figure something out, try another. The poor heralds don't know everything and I was lucky to find one who knew of the estencily field.

\* blazon - the verbal description or the armor using special heraldic, technical terms. The rules of blazon are precise, simple and brief. The proper order of describing arms is: First, give the field, its color (or arrangement of colors, if more than one), and the character of partition lines when parted; second, the charges, and first those of most importance, their name, number

No image available.

Blazon: Per chevron sable and argent, two lions double-queued combattant argent and a Bowen cross gules.



Blazon: Azure estencely argent, a sun in splendor between three increscents Or.

and position (when an animal, its attitude); third, marks of difference, cadency, baronet's badge, etc.

\*\* estencily field - a specialized field/background defined as sparks of light. Most people think of a shield having a solid background, you can also have a field that is patterned. The most common used are fur and check.



Blazon: Azure, on a bend argent between two harps Or, a bear passant sable

#### Master Tirloch of Tallaght

The final device came to "Azure, on a bend argent, between two harps Or, a bear passant sable." When I was working on the device, Anne and I incorporated the use of harps and the bear to symbolize our dual identities. (Harps for Anne . Bear for Tirloch.) We thought at the time that 2 people could register a device jointly; of course, this was found to be untrue. I have been called a bear for at least 20 years. It was my call-sign - much like Sir Forgal who is known as Moose. I stylized my bear to look like the bear from the Swiss city of Bern. When the device was registered, I had no grey hair at all. Thus, I am now in the process of registering a badge with an argent bear with a maintained charge.



Blazon: Or, two rapiers in saltire sable overall a rose proper, a chief sable.

## Baroness Belphoebe de Givet

My device is Or, two rapiers in saltire, sable, overall a rose proper, a chief sable. In other words, it consists on two black rapiers, crossed, with a red rose on top of it on a gold field and a black bar on top. I gave this design a lot of thought when I came up with it. Since I am a rapier fighter at heart, the two rapiers are pretty much self-explanatory. I then chose a rose because I love roses. They are delicate, beautiful, elegant and yet they have thorns. You will get hurt if you don't handle them properly.

The colors of my device are gold, black and red. Originally, I had wanted just black and red as they are my favorite colors. However, because I could not put one color on top of another color -- according to heraldic rules you can do metal on color and vice-versa, but not color on color -- I chose black over gold. A rose proper meant that the flower would be her natural color. I chose red for obvious reasons. I love roses, but red roses are the best.

Now, if I could only figure out the design of a proper badge . . .

il tempo may 23, 2004



Blazon: Azure, a stalk of young wheat leaved Or between two rams salient combattant argent, armed and unguled Or.

#### Mistress Allasondrea de Fano

Here's the basis for my arms, Azure, a stalk of young wheat leaved Or, two rams salient combattant Argent, armed and unguled Or. This device was passed in 1982, four years after I joined the Society. Back then, (yes, I know, I'm older than dirt SCA wise, but not as old as some other folks I know), I was into cooking and baking, hence the wheat. I was also into fiber artsspinning, costuming, hence the sheep. I was playing period music at the time and sheep's horns can be used as musical instruments. And lastly, believe or not, I was a heavy weapons fighter, hence the combattant posture of the rams. There are photos in the Windmaster's Hill archives of me fighting in a demo. Scary thought, isn't it? I'm still doing most of those things after all these years, which is why I'm a "stuff" laurel. I gave up the heavy fighting when I realized that the high probability of getting my hands damaged, which is highly likely when you are fighting spear, was not a good thing for a harpist or lacemaker.

Best advice I can give to a newcomer, is keep your device as simple as possible. You'd be surprised at how simple some recently passed devices have been.

## Some places to start researching:

The Heraldry Book: A Guide to Designing Your Own Coat of Arms by Marvin Grosswirth (Doubleday & Company, 1981)

The Complete Book of HERALDRY by Stephen Slater (Anness Publishing Ltd, 2003)

It is also possible to view the different heraldic devices of members of the Barony Ponte Alto, or Roll of Arms, online at: <a href="http://pontealto.atlantia.sca.org/roa.php">http://pontealto.atlantia.sca.org/roa.php</a> or all are encouraged to ask a Ponte Alto member about their heraldic devices at your next SCA event.

#### Some final notes:

The question might be raised as to what is it the herald's role in helping one to design a heraldic device? Heralds can be regarded as a resource - like a librarian. They have information and know the rules on submission. No heraldic device can look exactly like any other heraldry - they all have to be unique one way or another. This can be traced back to the beginning of Medieval fighting when it was important to know who was under the protective armor, and fighting across the field from you. You can certainly build your own heraldry but it can be painful to become attached to something and then have to give it up because it is just like somebody else's. It is a good recommendation to work with heralds from the beginning.

**Ponte Alto's Herald:** Lord Connor Sinclair (Kevin Houghton) / connorsinclair AT yahoo.com **Deputy Herald:** Master Corun MacAnndra (Craig Allen) / corun AT medievalist.org

Survey submissions gathered and organized by Gabrielle / Sandra

## upcoming events

Baronial Progress					
<b>Date</b> Event					
June 12	Highland River Melees (Highland Foorde)				
June 19	Stierbach Baronial Birthday (Stierbach)				
June 26-27	Tournament of Chivalry (Elvegast) - Baron Marcellus				

June 2004							
Date	Event	Group	Location				
5	Summer University (R,Pr)	Falcon Cree	Fountain Inn, SC				
11-13	Highland River Melees (K)	Highland Foorde	Hagerstown, MD				
12	Wastelands (Q)	Hindscroft	Pleasant Garden, NC				
12	Warrior's Games	Tear Sea's Shore	Harleyville, SC				
18-20	Stierbach Baronial Birthday	Stierbach	Leesburg, VA				
19	Marinus Baronial Birthday	Marinus	Chesapeake, VA				
19	Hawkwood Baronial Investiture (R,H)	Hawkwood	Candler, NC				
26	Kingdom Archery Championship	Stierbach	Fredericksburg, VA				
26-27	Tournament of Chivalry (R,H)	Elvegast	Sanford, NC				

July 2004						
Date	Event	Group	Location			
3	Battle For Jeffries Creek Demo	Misty Marsh by the Sea	Florence, SC			
9-11	King's Assessment of His Armies (R,H)	Black Diamond	Buena Vista, VA			
10	Colossus of Rhodes	Crois Brigte	Winston-Salem, NC			
17	Gwrtheyrn.s Challenge Free Event/Demo	Yarnvid	Amelia, VA			
17	Southern War Practice/A&S Symposium (R,H)	Misty Marsh by the Sea	Florence, SC			
24	Eno Academy	Buckston-on-Eno	Durham, NC			
31	Last Chance IV	River's Point	Petersburg, VA			

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## ponce alco accivicies

The Heavy Weapons Sunday Fighter Practice will start at Noon beginning June 6, 2004.

The June Newcomers Meeting will be held on Tuesday, June 8, 2004 at 7:00PM at the home of the <u>Baronial</u> Chatelaine. Please contact her for more information.

Heavy Weapons Thursday Night Fighter Practice will be outdoors, weather-permitting, at <u>Tysons-Pimmit</u> <u>Park (the Sunday fighter practice location)</u> on **Thursday, June 10, 2004**, due to a school conflict.

Heavy Weapons Thursday Night Fighter Practice will have its last meeting at <u>Lemon Road Elementary</u> school on Thursday, June 17, 2004.

Rapier Thursday Night Fighter Practice will have its last meeting at <u>Shrevewood Elementary school</u> on Thursday, June 17, 2004.

The June Stierbach/Ponte Alto Bardic Circle will be held on Saturday, June 19, 2004 at the Stierbach Baronial Birthday event. Bardic has moved this month to coincide with Stierbach's Baronial Birthday.

Heavy Weapons Thursday Night Fighter Practice will resume its summer location outdoors, weather-permitting, at Tysons-Pimmit Park (the Sunday fighter practice location) on Thursday, June 24, 2004.

Rapier Thursday Night Fighter Practice will resume its summer location outdoors, weather-permitting, at Tysons-Pimmit Park (the Sunday fighter practice location) on Thursday, June 24, 2004.

**Dance Practice** will also give the summer fighter practice location a try: outdoors, weather-permitting, at Tysons-Pimmit Park (the Sunday fighter practice location) beginning on **Thursday**, **June 24**, **2004**.

The Barony of Ponte Alto again will have a baronial encampment at <u>Pennsic War</u>, August 6-22, 2004. <u>Perronelle la peintre</u> has graciously agreed to be the Barony's Land Agent for Pennsic. Visit the <u>Baronial Pennsic Encampment page</u> for more information.

SUNDAY						
Ponte Alto Baronial Business Meeting	Last Sunday of the month at 6 pm at St. Paul's Lutheran Church, Idylwood Road, Falls Church. <u>Business Meeting Directions</u> .					
Outdoor Heavy Weapons Practice	Weather permitting, Noon - Dark, outdoors at Tysons-Pimmit Park, behind Tysons-Pimmit Library, Falls Church. Please contact the <u>Baronial Knight Marshal</u> for more information. <u>Sunday Fight Practice Directions</u> .					
Outdoor Rapier Practice	Weather permitting, 2 pm - Dark, outdoors at Tysons-Pimmit Park, behind Tysons-Pimmit Library, Falls Church. Please contact <u>Baronial Rapier Marshal</u> for more information. <u>Sunday Fight Practice Directions</u> .					

	MONDAY					
Alle Psallite (Vocal Music)	Every Monday, 7:30-9 pm in Herndon. Please contact Mistress Anne of Carthew through e-mail at anne AT ravenstreet.org for more information or directions. Music files can be found at <a href="http://www.ravenstreet.org/Anne/alle_psallite/alle_psallite.htm">http://www.ravenstreet.org/Anne/alle_psallite.htm</a> .					
Ponte Alto Scriptorium	Meets the second Monday of the month. Please contact <u>Lady Renata von Hentzau</u> for more information and directions.					
Asian Nights (Exploration of all things Asian)	Second Monday of every month, starts at 6:30 in Centreville. Please contact Lady Áine at 703-815-0310 (nlt 10:30 pm) or <i>ellen.m.davis AT att.net</i> , or Lord Ii at <i>logan AT modzer0.cs.uaf.edu</i> for more information or directions.					
Ponte Alto/Stierbach Archery Practice	Mondays at 4:30 pm, Ponte Alto's outdoor season archery practice site is the home of Rene Hollebrandse (thanks, Rene!). <u>Archery Practice Directions</u> . Practices are jointly held with Stierbach. You may also contact the <u>Baronial Archery Champion</u> for carpool or other information. Contact and practice time/location information for Stierbach practices can be found at the Stierbach Archery website: <a href="http://mysite.verizon.net/vze4ks38/archery/main.html">http://mysite.verizon.net/vze4ks38/archery/main.html</a> .					
	TUESDAY					
Harp and Drum Corps (Instrumental Music)	Directed by Mistress Anne of Carthew who can be contacted through e-mail at anne AT ravenstreet.org. Held every Tuesday, 7:30 - 9 pm at the home of Master Corun, in Annandale.					
	WEDNESDAY					
No Activities						
	THURSDAY					
Rapier Practice *	Every Thursday at Shrevewood Elementary school from 6 pm to 9 pm. Please use the rear entrance to the Cafeteria. Please contact the <u>Baronial Rapier Marshal</u> for more information. <u>Indoor Rapier Directions</u> . This is a <u>school location activity</u> .					
Dance Practice	Last Thursday of the month outdoors, weather permitting, at Tysons-Pimmit Park, behind Tysons-Pimmit Library, Falls Church from 7:30 pm to 9 pm. Please contact Lady Allasan bhán inghean Fhaoláin for more information. Dance Practice Directions.					
Heavy Weapons Indoor Practice *	Lemon Road Elementary School on Idylwood Road, 6 pm - 9 pm. Practice is geared to developing beginning and intermediate fighters through intensive hands on training with experienced instructors, as well to providing ample opportunity for more advanced fighters to sparr with knight level combatants. All are welcome. Contact the <a href="Baronial">Baronial</a>					

	Knight Marshal for more information. Indoor Heavy Directions. This is a school location activity.					
Lady's Instructional Heavy Weapons Indoor Practice *	First Thursday of every month at Lemon Road Elementary School on Idylwood Road, 6 pm - 9 pm. Contact <u>Lady Maria-Térèse de Normande</u> for more information. <u>Indoor Heavy Directions</u> . This is a <u>school location activity</u> .					
Needlework Nights	Every Thursday, 7 pm in Sterling. Contact Jaine the Embroiderer at <i>wombat AT lazywench DOT com</i> for directions.					
	FRIDAY					
Ponte Alto Scriptorium	May meet on a Friday during the month, as posted on the <a events"="" for="" href="https://www.home.nee.gov.nee.&lt;/th&gt;&lt;/tr&gt;&lt;tr&gt;&lt;th&gt;Stierbach/Ponte&lt;br&gt;Alto Bardic&lt;/th&gt;&lt;th colspan=5&gt;Come and share your songs and stories! Meets the fourth Friday of the month at 7:30 pm. Contact the &lt;u&gt;Baronial A&amp;S Officer&lt;/u&gt;, the &lt;u&gt;Baronial Bard&lt;/u&gt;, or Baroness Briana (&lt;i&gt;darbyjanie AT hotmail.com&lt;/i&gt;) for more information.&lt;/th&gt;&lt;/tr&gt;&lt;tr&gt;&lt;th&gt;&lt;/th&gt;&lt;th&gt;MONTHLY&lt;/th&gt;&lt;/tr&gt;&lt;tr&gt;&lt;th&gt;SCA Newcomer&lt;br&gt;Meetings&lt;/th&gt;&lt;th&gt;Newcomer Meetings occur once a month on a weeknight from 7-9 pm at the home of the &lt;u&gt;Baronial Chatelaine&lt;/u&gt;, whom you should contact for directions and information, or check out the &lt;u&gt;home page&lt;/u&gt; under " information.<="" most="" posted="" recently="" th="" the="" upcoming=""></a>					
Newcomers Garb Night	We have newcomers garb night once a month on a weeknight at 7 pm, at the homes of various members of the Barony. Please contact the <u>Baronial Chatelaine</u> for more information, or check out the <u>home page</u> under "Upcoming Events" for the most recently posted information.					

#### \* Note on school locations for activities:

There will be no activities at schools during school holidays or on other days when Fairfax County schools are closed or all nighttime school recreational activities are cancelled. Notification of cancellation or alternate site location will be posted on the web as soon as possible.

may 23, 2004

# monthly calendar

## **June 2004**

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Memorial May Day 31 4:30 pm -	7:30 pm - <u>Harp</u> and <u>Drum</u>	2	6 pm - <u>Rapier Practice</u> 6 pm - <u>Heavy</u>	4	Summer University	Noon - <u>Heavy</u> <u>Fighter Practice</u>
Archery Practice			Weapons Practice 6 pm - Ladies Instructional Heavy Weapons Practice 7 pm - Needlework Night			2 pm - Rapier Fighter Practice
7	8	9	10	11	12	13
4:30 pm - Archery Practice 7:30 pm - Alle Psallite	7 pm - Newcomer's Meeting 7:30 pm - Harp and Drum		6 pm - Rapier Practice 6 pm - Heavy Weapons Practice (Sunday location) 7 pm - Needlework Night		Highland River Melees Wastelands Warrior's Games	Noon - <u>Heavy</u> <u>Fighter Practice</u> 2 pm - <u>Rapier</u> <u>Fighter Practice</u>

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
4:30 pm - Archery Practice 6:30 pm - Asian Night 7 pm - Scriptorium 7:30 pm - Alle Psallite	7:30 pm - Harp and Drum	16	6 pm - Rapier Practice 6 pm - Heavy Weapons Practice 7 pm - Needlework Night	18	Stierbach Baronial Birthday Marinus Baronial Birthday  Hawkwood Baronial Investiture 7:30 pm - Bardic Circle (Stierbach	Father's Day  Noon - Heavy Fighter Practice 2 pm - Rapier Fighter Practice
21 4:30 pm - Archery Practice 7:30 pm - Alle Psallite	7:30 pm - Harp and Drum	23	6 pm - Rapier Practice (Summer location) 6 pm - Heavy Weapons Practice (Summer location) 7 pm - Needlework Night 7:30 pm - Dance Practice (Summer location)	25	26 Kingdom Archery Championship Tournament of Chivalry	Noon - Heavy Fighter Practice 2 pm - Rapier Fighter Practice 6 pm - Business Meeting

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
4:30 pm - Archery Practice 7:30 pm - Alle Psallite	7:30 pm - Harp and Drum	30	July 1 6 pm - Rapier Practice 6 pm - Heavy Weapons Practice 6 pm - Ladies Instructional Heavy Weapons Practice 7 pm - Needlework Night	2	Battle For Jeffries Creek Demo	Independence Day  Noon - Heavy Fighter Practice  2 pm - Rapier Fighter Practice
Independence Day 5 Observed 4:30 pm - Archery Practice	7:30 pm - Harp and Drum	7	8 6 pm - Rapier Practice 6 pm - Heavy Weapons Practice 7 pm - Needlework Night	9	King's Assessment of His Armies Colossus of Rhodes	Noon - Heavy Fighter Practice 2 pm - Rapier Fighter Practice

#### The Charter of the Barony of Ponte Alto

#### Concerning this charter

- A. All provisions of this charter are subject to Kingdom law and Corpora.
- B. This charter may be amended as follows:
  - A proposed amendment must be submitted at a Barony meeting.
  - 2. If the consensus of the meeting is that the proposed amendment is a good idea, a meeting shall be selected at which to conduct a straw poll.
  - 3. The proposed amendment shall be published in two issues of the newsletter before the meeting designated for the straw poll. If approved by 60% of those voting in the straw poll, it shall take effect upon publication in the next issue of the newsletter. A member unable to attend may send a written opinion to the meeting to be counted in the straw poll.

#### **II.** Baronial Heads

- A. There need not be both a Baron and a Baroness. There may be either or both.
- B. The Baron and/or Baroness shall serve for a term of two years.
  - At the end of the first term, they may serve a second term should that be the desire of the group [evidenced by a vote of confidence, per Kingdom law] and of the Crown.
  - 2. At the end of the second term, they are not eligible for the next term, per Kingdom law. They may serve the term after that.
- C. Candidacy for Baronial Heads
  - 1. Candidates may be self-nominated or nominated by another person.
    - a. All nominations must be made at a Barony meeting designated for that purpose.
    - b. Potential candidates must accept nomination in writing. If a potential candidate is not present at the meeting where he/she is nominated, the seneschal shall inform them of their nomination. The candidate(s) must accept nomination by the next meeting.
  - 2. Persons nominated to serve as a couple must agree to do so.
  - 3. All candidates must agree in writing to the provisions for term of office and selection of successors, and pledge to maintain them.
- D. If the Baron and /or Baroness have reached the four-year tenure limit, or if the Crown judges that their support is insufficient for a second term, a poll shall be conducted to determine a new Baron and/or Baroness. Polling to determine the membership's preference for baronial heads shall be conducted no less than four months before the planned investiture.
  - 1. Polling forms shall be sent to all members of the Society for Creative Anachronism Incorporated who reside within the ZIP codes belonging to Ponte Alto. Each polling form shall contain the names of all candidates, a deadline date for returning the form, and a signature line. There shall also be an envelope addressed to the current Crown of Atlantia.
  - 2. Ponte Alto intends that the polling results be interpreted by the following method (Australian ballot), unless specifically prohibited by Kingdom law:

#### The Charter of the Barony of Ponte Alto

- a. Each respondent shall rank-order the names on the polling, with "1" being the preferred choice, "2" the second favorite, and so on. There is no minimum set on the number of names that must be ranked; the respondent may mark none, one, some, or all.
- b. The polling forms shall be sorted into piles by first preference.
- c. If no candidate [or couple] has received a clear majority, the smallest pile [i.e., the forms for the candidate [or couple] with the fewest first preferences] shall be sorted onto the remaining piles by second preference; forms with no second choice shall be discarded.
- d. This process shall continue until one candidate [or couple] has a clear majority.
- 3. Ponte Alto requests that the Crown determine their choice as the new Baron and/or Baroness within a month after the polling deadline and that the choice be communicated to the Ponte Alto seneschal in order to facilitate an orderly transition.
- 4. Ponte Alto requests that the tabulation of the polling responses be made public.
- E. If half of a Baronial couple cannot fulfill a term, the other individual may elect either to serve the remainder alone or to resign. If a sole Baronial head or both members of a couple cannot fulfill a term, a vicar shall be recommended to the Crown by the Baron and/or Baroness with the consensus of a Barony meeting.
  - 1. The vicar shall serve until a polling can be completed and a new Baron and/or Baroness installed.
  - 2. Time spent as vicar shall not affect eligibility to serve term(s) as Baron or Baroness.

#### III. Order and Award

- A. There shall be one order, the <u>Order of the Garland</u>, to recognize contributions to the group. Fields of achievement shall include, but not be limited to, arts, service, and fighting.
- B. There shall be one award of distinction, the Bead. Fields of achievement shall include, but not be limited to, arts, service, and fighting. There is no limit to the number of times that an individual may receive this award.

#### IV. Disbursement of Funds

A. Shall be as stated in The Barony of Ponte Alto Financial Policy.

#### V. Barony Business Meetings

- A. Barony business meetings shall be held at least once per month.
  - 1. The meeting shall be conducted by the seneschal.
  - 2. Minutes of the meeting shall be published in the newsletter.
- B. The date, place, and time of the meetings shall be published in the newsletter

#### The Barony of Ponte Alto Financial Policy

#### 1) Ponte Alto Financial Policy

- a) Ponte Alto Financial Policy shall be accepted by a majority vote of the populace of the group and replace all previous financial policies and may be amended or replaced by a majority vote of the group
- b) Ponte Alto Financial Policy is superceded by: Kingdom Exchequer Policy, Kingdom Financial Policy, Kingdom Law, Society Exchequer Policy, Corpora, State and Federal Law.

#### 2) The Chancellor of the Exchequer

- a) The Exchequer shall maintain a checking account with appropriate signature cards for the group, file all quarterly and event reports as required by Kingdom and Society law and policy, enforce and maintain the group's financial policy, serve as chairperson of the group's Financial Committee and hold primary responsibility for coordinating with other members of the Financial Committee, and communicating the committee's actions with the populace.
- b) The Exchequer shall, upon request, provide access to the group's financial reports and books to any member of the group and shall publish to the group the annual doomsday report.
- c) The Exchequer shall pursue any NSF checks received by the group according to the policy outlined in the Society Exchequer's Handbook.

#### 3) Disbursement of Funds

- a) Signatories on all Baronial accounts shall be the exchequer, deputy exchequer, and seneschal.
- b) Authorization for disbursement of funds.
  - Routine expenses [e.g. rental of meeting rooms], expenses incurred through scheduled events, or newsletter publication expenses, disbursement may be authorized by either the seneschal or the exchequer. The exchequer shall report all such expenses at the Barony meeting following their disbursement.
  - ii) For all other expenses, authorization shall require a majority approval by the paid members of the population in attendance at the barony monthly meetings. Prior to voting, proof of membership will be required for those baronial members wishing to vote at the meeting, this includes the baronial officers and the Baron & Baroness of Ponte Alto.

#### 4) Financial Committee

- a) For emergencies, defined as money that needs to be spent before the next business meeting, the Financial Committee shall have spending approval up to \$1000 unless the spending is for a site fee. This meeting may be in person, over the phone, or via email.
- b) The Financial Committee shall consist of the Exchequer, the Seneschal, and a third officer whose position rotates on an annual basis each January. The rotation shall be Knight Marshall, Minister of Arts & Sciences, Chatelaine, Harold, Minster of the Lists, Chronicler, & Web Minister. Each member of the Financial Committee must be a paid member of the Society for Creative Anachronism, Inc, be at least 18 years of age, and possess a valid warrant for their office.
- c) Members of the Financial Committee shall have one vote and recuse themselves from voting on any financial decisions in which there is a conflict of interest or appearance of impropriety.
- d) These expenses will be submitted and justified to the barony at the next meeting.

#### 5) Events

- a) The autocrat shall present an itemized budget for an event to the Barony for review.
- b) The paid members of the Barony must authorize any itemized expenditure in excess of the approved amount.
- c) Event reservations and check in (troll):
  - i) All checks shall be photocopied and deposited in a timely manner.
  - ii) No funds shall be removed from the cash box except as change for funds received.
- d) Event Refunds shall be provided as follows:
  - i) No refunds shall be provided if the event does not make a profit.
  - ii) The Exchequer must receive refund requests in writing no later then seven days after the event.
  - iii) All refunds shall be paid by check from the group's checking account.
  - iv) No refund shall be issued until the event books have been closed and all reservation checks have cleared.
- e) The event financial report shall be presented to the populace at the first regular business meeting of the group after the event books have been closed.

#### 6) Special Funds

a) Any funds raised for a specific purpose will be maintained as separately allocated for a period of one year. After this time, if they have not been spent, they will be transferred to general funds. These funds will be maintained within the baronial checking account.